

Central Bedfordshire  
Council  
Priory House  
Monks Walk  
Chicksands,  
Shefford SG17 5TQ



**please ask for** Leslie Manning  
**direct line** 0300 300 5132  
**date** 17 June 2011

## NOTICE OF MEETING

### CENTRAL BEDFORDSHIRE ADMISSIONS FORUM

Date & Time

**Tuesday, 28 June 2011 at 8.30 a.m.**

Venue at

**Room 14, Priory House, Monks Walk, Shefford**

Richard Carr  
**Chief Executive**

To: The Chairman and Members of the CENTRAL BEDFORDSHIRE ADMISSIONS FORUM:

|   |   |
|---|---|
| Local Authority:                            | Cllr M Versallion, Executive Member for Children's Services   |
| Community and Voluntary Controlled Schools: | Ms C Neale, Governor, Dunton VC Lower School, Dunton and Wrestlingworth VC Lower School, Wrestlingworth<br>Mrs A Phillips, Headteacher, Streetfield Middle School, Caddington<br>Mrs J Woodthorpe, Headteacher, Campton Lower School, Campton |
| Foundation and Trust Schools:               | Mr S Fell, Headteacher, Harlington Upper School, Harlington   |

Voluntary Aided Schools: Mrs P Cotton, Headteacher, St Vincent's Catholic Primary School, Houghton Regis  
Mr N Sharpe, Headteacher, Ashton Middle School, Dunstable  
Mrs C Spurgeon, Head Teacher, St Mary's C of E Lower School, Clophill

Academies: Mr J Kemp, Vice-Principal, All Saints Academy, Dunstable

Church of England Diocese: Mr R Slade, Diocesan Representative, Diocese of St Albans

Roman Catholic Diocese: Mrs F Image, Diocesan Representative, Diocese of Northampton

Parent Governor: Mr I Robinson, Parent Governor, Caldecote VC Lower School, Upper Caldecote  
Mr B Sear, Parent Governor, Alameda Middle School, Ampthill

Local Community: Ms W Anderson-Welsh (representing Ethnic Minorities Groups)  
Mrs D Day, Virtual School Headteacher, Central Bedfordshire (representing Looked After Children)  
Squadron Leader T Sellers, RAF Henlow (representing the Armed Forces)

1. **ELECTION OF CHAIRMAN**

To elect a Chairman of the Forum for the 2011/12 municipal year.

2. **ELECTION OF VICE-CHAIRMAN**

To elect a Vice-Chairman of the Forum for the 2011/12 municipal year.

3. **APOLOGIES FOR ABSENCE**

To receive apologies for absence and notification of substitute Members.

4. **MINUTES AND MATTERS ARISING**

To approve as a correct record the minutes of the meeting of the Central Bedfordshire Admissions Forum held on 22 March 2011 (copy attached) and to note any actions taken since that meeting.

5. **UPDATE ON 2011 ADMISSIONS AND APPEALS**

Copy of report to follow.

6. **LOCAL AUTHORITY REPORT TO THE OFFICE OF THE SCHOOLS ADJUDICATOR**

Copy of report to follow.

7. **INFORMATION FOR PARENTS FOR 2012 ADMISSIONS**

To receive the following draft information documents for consideration:

- transfer booklet
- transfer to upper school leaflet
- transfer to middle school leaflet
- transfer to upper school application form
- transfer to middle school application form
- starting school booklet
- starting school application form.

Copy of report to follow.

8. **CONSULTATION ON CHANGES TO THE SCHOOL ADMISSION AND SCHOOL ADMISSION APPEALS CODES**

Copy of report to follow.

9. **DATES OF FUTURE MEETINGS**

To agree the dates of future meetings.